

AGENDA

Meeting: Audit Committee

Place: Kennet Room - County Hall, Bythesea Road, Trowbridge, BA14 8JN

Date: Wednesday 17 April 2019

Time: 10.00 am

Please direct any enquiries on this Agenda to Jessica Croman, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718262 or email jessica.croman@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

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Membership:

Cllr Richard Britton (Chairman)	Cllr Andy Phillips
Cllr Stewart Dobson (Vice-Chairman)	Cllr Leo Randall
Cllr Gavin Grant	Cllr John Smale
Cllr Mike Hewitt	Cllr Ian Thorn
Cllr Edward Kirk	Cllr John Walsh
Cllr Tony Jackson	

Substitutes:

Cllr Ian Blair-Pilling	Cllr Ruth Hopkinson
Cllr Anna Cuthbert	Cllr Jon Hubbard
Cllr Peter Evans	Cllr Jim Lynch
Cllr Ross Henning	Cllr Ricky Rogers

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

Part I

Items to be considered while the meeting is open to the public

1 **Apologies**

To receive any apologies or substitutions for the meeting.

2 **Minutes of the Previous Meeting** (*Pages 7 - 10*)

To confirm and sign the minutes of the meeting held on 6 February 2019.

3 **Declarations of Interests**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To note any Chairman's announcements.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **10 April 2019** in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on **12 April 2019**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Q4 IA Update and Year End Summary** (*Pages 11 - 34*)

To consider an update on the Quarter 4 Internal Audit and Year End Summary from SWAP.

7 **Draft Internal Audit Plan** (*Pages 35 - 56*)

To consider the Draft Internal Audit Plan.

8 **Report on 2018/19 Close Down and External Audit Plan Update** (*Pages 57 - 58*)

To consider the report on 2018/19 Close Down and External Audit Update.

9 **Risk and Performance Policy Report** (*Pages 59 - 86*)

To consider the report on Risk and Performance Policy.

10 **Accounting Policies** (*Pages 87 - 110*)

11 **Governance of Partnership Working** (*Pages 111 - 122*)

To consider a report on a framework for governance of partnership working.

12 **Draft Annual Governance Statement** (*Pages 123 - 132*)

To receive a presentation from SWAP on the approach taken to prepare the Annual Governance Statement.

13 **Local Code of Corporate Governance** (*Pages 133 - 152*)

To consider a revised draft of the local code of corporate governance.

14 **Anti-Fraud, Theft and Bribery & Anti-Money Laundering** (*Pages 153 - 154*)

To consider the following:

Anti-Fraud, Theft and Bribery Policy
Anti-Fraud, Theft and Bribery Strategy
Anti-Money Laundering Policy

14a **Anti-Fraud, Theft and Bribery Policy** (*Pages 155 - 162*)

To consider the revised Anti-Fraud, Theft and Bribery Policy.

14b **Anti-Fraud, Theft and Bribery Strategy 2019-2022** (*Pages 163 - 182*)

To consider the revised Anti-Fraud, Theft and Bribery Strategy 2019-22.

14c **Anti-Money Laundering Policy** (*Pages 183 - 190*)

To consider the revised Anti-Money Laundering Policy.

15 **Finance Director Recruitment Update**

To receive an update.

16 **Forward Work Programme** (*Pages 191 - 192*)

To note the Forward Work Programme

17 **Date of Next Meeting**

To note that the next regular meeting of the Committee will be held on 24 July 2019.

18 **Urgent Items**

Any other items of business, which the Chairman agrees to consider as a matter of urgency.

Part II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed